

Meeting Minutes

Meeting Title: BANQUET PLANNING

Date: 8/4/2026

Time: 5:30 PM-8"30PM

Location: JOHSNON RESIDENCE

Attendees:

- BREANN NICHOLS - PRESIDENT
- HALEY FLORES - SPONSOR DIRECTOR
- MEREDIT SEGEBART-VICE PRESIDENT
- LAUREN VANZEBEN - POINT & GOAT DIRECTOR
- KRISTINE JOHNSON- TREASURER
- LESLIE BRENNAN- POLE DIRECTOR
- TERRI CHAMBER- HONRARY BOARD MEMBER
- SHANDA CHAMBERS - SECRETARY

Absent:

- SALI THOMPSON- BARREL DIRECTOR
- SIDNEY NIX- SPEED EVENT DIRECTOR
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1. Call to Order

The meeting was called to order at 5:30PM by Breann Nichols.

1) Banquet Stuff: 7:00 am to 8:00pm

- Vote for Special Awards-
 - **results: texted board members, directors to send their input into our Vice President where we will then decide by votes.**
- Board Openings - so we can recruit if needed.
 - **Results: To continue to have an Arena Director position, extend our By-Laws so members holding a director position or Board member position can continue to hold that position past the two years mark, if there is no opposition from the Board members while voting and if there is no one wanting to hold that position**
- Royalty-- voting, asking for new candidates and listing responsibilities--grand opening,50/50 raffle, donation project, and possible trail ride during our break.
 - **Results: Open a Royalty Director Position with the responsibilities and if no one holds that position the responsibility fall upon the Royalty candidate and their Guardians, Everything to be updated and posed on the website and Facebook page**

- Volunteers for day of banquet--Food and Drink serving, help with setting up and take down
 - **Results: Make a Facebook post to see if we have volunteers need a total of 8 volunteers for 1 hour increments for passing out food and checking off with a sharpie on the ticket holders wristband**
- Pictures Donated by Charmayne
 - **Thank you to Charmayne and adding her logo to next year Jackets**

2) Increase Payouts at race by 5\$ each place

Results: Motion was passed to increase the payout \$5.00 for each place based on the amount of rider per each age group and event and motion was passed

3) New Position -- We need a Royalty Director

- **results: Open up position for Royalty Director : grand opening and flags, 50/50 raffle, oversee the donation project (parents can still do it or not, but keep it going and announced), trail ride during our break, Royalty that his holding that position is accountable for attending 7/10 CVSC shows, Any donations or events that the Royalty would like to put on must be reviewed by the board before it is placed into production**

4) Fundraising/ Get together Idea -- Trail Ride

- Royalty puts this on, like a poker run, or scrabble tile words, something fun to raise a little more money and get us together during the break
- Any other ideas?
 - **Results: Discussion to have Royalty do these so long as it brought before the board and discussed before the event is to take place**

5) Add Volunteer Positions

- Banner hangers before the show
- Banner take down after the show
- Arena Director is responsible for this? like volunteers for the events are under the event director?
- **Results: Lauren will volunteer to hang up Banner before the show, Banner take downs will be a open volunteer position through out the year that family member can volunteer for in the “ sign up genius” volunteer form for qualified riders, Arna Director is to over see all the other Directors and help out when a director needs the help or is not at the show to hep the arena director will then step in and take responsibility of that event. If there is question about situation that arises**

regarding contestants, events, times, patterns it is to be brought to the arena director and not to the announcer stand

6) Board and Director Meetings

- how often do we think, maybe set tentative dates?, we can cancel if it isn't needed
- **Results: there will be four meeting held a year**

7) Added Fall Buckle Side Pot

Results: Tabled until next meeting so we can discuss with new board members

By law change

Board members and Directors shall serve a term of two (2) years. Following the expiration of the term, an individual may be reappointed or continue in their role, subject to Board approval, in the absence of opposition and when no other individual has been nominated or elected to the position.

To be eligible for nomination or election to the office of President, an individual must have prior experience serving in a Board Member or Director role within the organization.

Royalty Director:

Royalty Director Position

The organization shall establish the position of Royalty Director.

Duties and Responsibilities:

The Royalty Director shall be responsible for overseeing and coordinating all Royalty-related activities, including but not limited to:

1. Planning and organizing the Grand Opening Ceremony, including flags and presentations.
2. Coordinating and managing the 50/50 raffle at events.
3. Overseeing and supporting all Royalty donation projects.
4. Planning and coordinating activities and events involving the Royalty Court, including fundraising efforts and special events during scheduled breaks.
5. Working directly with Royalty members and their families/guardians to ensure responsibilities are fulfilled.
6. Attending a minimum of [insert number, e.g., 7 out of 10] scheduled shows or events.

7. Presenting any proposed Royalty-led events, fundraisers, or projects to the Board for review and approval prior to implementation.

In the event that the Royalty Director position is unfilled, these responsibilities shall be carried out by the Royalty members and their parents/guardians under the supervision of the Board.

The Royalty Director shall serve a term in accordance with the organization's established terms for Directors.

Royalty Candidate Requirements and Responsibilities

All Royalty candidates must meet the following requirements and accept the associated responsibilities upon election to the Royalty Court:

1. Royalty members are required to attend a minimum of seven (7) out of ten (10) scheduled shows or events during their term.
2. Royalty members shall be responsible for assisting with and/or coordinating the 50/50 raffle at events.
3. Royalty members shall participate in and support all designated donation projects.
4. Royalty members shall take part in and assist with the Grand Opening Ceremony, including presentations and related duties.

Parental/Guardian Responsibility:

Prior to a candidate running for a Royalty position, parents or guardians must be made aware that if the Royalty Director position is unfilled during the term in which their child serves on the Royalty Court, the responsibilities listed above shall become the responsibility of the Royalty members and their parents/guardians. Parents or guardians will be expected to assist in planning, organizing, and ensuring these duties are fulfilled.

Participation in the Royalty program constitutes acknowledgment and acceptance of these requirements and responsibilities by both the candidate and their parent(s)/guardian(s).

Updated Director & Board member position responsibilities